

COURTHOUSE ACCESSIBILITY SURVEY

NAME/ADDRESS OF COURTHOUSE	
DATE OF SURVEY	
COURT CONTACT	

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GENERAL INFORMATION ABOUT SITE

ORIGINAL CONSTRUCTION DATE	
ANY RENOVATION SINCE 2010? IF SO, DESCRIBE.	
DESCRIBE FACILITY <ul style="list-style-type: none">• HOW MANY LEVELS?• PUBLIC SERVICES AVAILABLE?• HOW MANY COURTROOMS IN USE?• HOW MANY PUBLIC RESTROOMS?• HOW MANY PUBLIC ENTRANCES?	
HOW WOULD SOMEONE WHO NEEDED TO COME INTO THE FACILITY REQUEST ACCOMMODATIONS? IS THIS READILY AVAILABLE? <i>(EX. JUROR WITH DISABILITY NEEDS ACCOMMODATION TO ATTEND JURY DUTY)</i>	
Does the courthouse have an accessible web-site that can be used by all, including people with visual impairments? Web-site address:	

EXTERIOR ASSESSMENT

ROUTE OF TRAVEL INTO COURTHOUSE

Is the courthouse easily identifiable by all who approach? Is there adequate signage?	
Is there a route of travel that does not require the use of stairs?	
Is the route of travel stable, firm, and slip-resistant?	
Is the route at least 36 inches wide?	
Can all objects protruding into the circulation paths be detected by a person with a visual disability using a cane?	
Do curbs on the route have curb cuts at drives, parking, and drop-offs?	

ADDITIONAL INFORMATION:

PARKING/DROP OFF AREAS

Are an adequate number of accessible parking spaces available and measure 8ft wide for car with 5ft access aisle?	
Are van accessible spaces 8ft wide with 8ft access aisles and 98 inches of vertical clearance available?	
Are the access aisles part of the accessible route to the accessible entrance?	
Are the accessible spaces clearly designated with appropriate signage? As well as for the van accessible spot?	
Is there an enforcement procedure to ensure the accessible parking is only used by those who need it?	

ADDITIONAL INFORMATION:

Changes or modifications made to correct any parking deficits?

Area or issue	Date	Description of Action Step Taken

EXTERIOR RAMPS

Are the slopes of ramps no greater than 1:12?	
Do all ramps longer than 6 feet have railings on both sides? Are those railings sturdy and between 34 and 38 inches high? Width at least 36 inches?	
Are ramps non-slip?	
Is there a 5ft long level landing at every 30ft horizontal length of ramp, at the top and bottom of ramps and at switchbacks?	
Does the ramp rise no more than 30 inches between landings?	

ADDITIONAL INFORMATION:

ENTRANCE TO FACILITY (AT LEAST ONE ACCESSIBLE ENTRANCE)

If stairs present, is there a ramp or lift? Alternative entrance?	
If inaccessible entrances present, are there signs directing to nearest accessible entry? Can the alternate entry be used independently?	
Does the entry door have at least 32 inches clear opening? (Double doors must have 32 inches on one leaf)	
Is there at least 18 inches of clear wall space on the pull side of the door, next to handle?	
Is the threshold edge $\frac{1}{4}$ high or less, or if beveled edge, no more than $\frac{3}{4}$ inch high?	
If present, are carpeting or mats a max of $\frac{1}{2}$ inch high? Edges secured?	
Is the door handle no higher than 48 inches and operable with a closed fist?	
Can doors be opened without too much force?	
If the door has a closer, does it take at least 3 seconds to close?	

ADDITIONAL INFORMATION:

Changes or modifications made to correct any other exterior deficits?

Area or issue	Date	Description of Action Step Taken

INTERIOR ASSESSMENT

HORIZONTAL CIRCULATION

Does the accessible entrance provide direct access to the main floor, lobby, or elevator?	
Are all public space on an accessible route of travel? Multiple level building?	
Is the accessible route to all public spaces at least 36 inches wide?	
Is there a 5 foot circle or T-shaped space for a person using a wheelchair to reverse direction?	
If needed, is there direct access to elevator to access other floors?	

ADDITIONAL INFORMATION:

DOORS

Do doors into public spaces have at least a 32 inch clear openings?	
On the pull side of doors, next to the handle, is there at least 18 inches of clear wall space so that a person using a wheelchair or crutches can get near to open door?	
Can doors be opened without too much force (5lbf max for interior doors)?	
Are door handles 48 inches high or less and operable with a closed fist?	
Are all threshold edges 1/4 inch high or less, or if beveled edge no more than 3/4 inch high?	

ADDITIONAL INFORMATION:

ROOMS & SPACES

Are all aisles and pathways to materials and services at least 36 inches wide?	
Is there a 5ft circle or T-shaped space for turning a wheelchair completely?	
Is carpeting low-pile, tightly woven, and securely attached along edges?	
In circulation paths through public areas, are all obstacles cane-detectable (located within 27 inches of the floor or higher than 80 inches, or protruding less than 4 inches from the wall)?	
If emergency systems are provided, do they have both flashing lights and audible signs?	

ADDITIONAL INFORMATION:

SIGNAGE (IF PRESENT)

Are signs mounted with centerline 60 inches from floor?	
Are they mounted on wall adjacent to latch side of door or as close as possible?	
Do they have raised characters with high contrast? Braille text included?	
If pictogram is used, is it accompanied by raised characters and braille?	
For directional/informational signage: <ul style="list-style-type: none">• If higher than 80 inches, are the letters at least 3 inches high, high contrast, and non-glare finish?• Comply with legibility requirements?	

ADDITIONAL INFORMATION:

SEATS, TABLES, AND COUNTERS

Are the aisles between fixed seating at least 36 inches wide?	
Are there spaces for wheelchairs distributed throughout?	
Are the tops of tables and counters between 28 and 34 inches high?	
Are knee spaces at accessible tables at least 27 inches high, 30 inches wide, and 19 inches deep?	
At counters, is there a portion of the main counter that is no more than 36 inches high?	

ADDITIONAL INFORMATION:

VERTICAL CIRCULATION

<p>Are there ramps, lifts, or elevators to all public levels?</p>	
<p>On each level, if there are stairs between entrance and/or elevator and essential public areas, is there an accessible alternate route?</p>	
<p>For stairs:</p> <ul style="list-style-type: none">• Do treads have non-slip surface?• Are there continuous rails on both sides with extensions beyond the top and bottom stairs?	
<p>For elevators:</p> <ul style="list-style-type: none">• Are there both visible and audible door opening/closing and floor indicators?• Are call buttons no higher than 42 inches?• Do the controls inside the car have raised characters/Braille?• Is there a sign on both door jambs at every floor identifying the floor in raised and Braille letter?• If an emergency intercom is provided, is it usable without voice communication?• Is the emergency intercom properly identified?	
<p>For lifts:</p> <ul style="list-style-type: none">• Can it be used without assistance? If not, call button?	

<ul style="list-style-type: none"> • IS there at least 30 by 48 inches of clear space for a person in a wheelchair to approach to reach the controls and use the lift? • Are controls between 15 and 48 inches high (up to 54 inches if a side approach is possible)? 	
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ADDITIONAL INFORMATION:

Changes or modifications made to correct any interior deficits?

Area or issue	Date	Description of Action Step Taken

RESTROOMS (**all public restrooms should be assessed)

<p>Of all restrooms available to public:</p> <ul style="list-style-type: none">• Is at least one (for either sex/unisex) fully accessible?• How many?• Are there signs at inaccessible restrooms which direct someone to an accessible one?	
<p>For restroom signage:</p> <ul style="list-style-type: none">• Is there signage identifying restrooms?• Are pictograms used and, if so, are there raised characters/Braille included?	
<p>Are doors/doorways to restrooms....</p> <ul style="list-style-type: none">• At least 32 inches wide?• Equipped with accessible handles at 48 inches high or less?• Easily opened with 5lbf or less?• Configured to provide adequate maneuvering spaces for a person using a wheelchair?	
<p>Is there a 36 inch wide pathway to all fixtures?</p>	

<p>For stalls:</p> <ul style="list-style-type: none"> • Is the stall door operable with a closed fist, inside and out? • Is there a wheelchair accessible stall that has an area of at least 5X5 feet, clear of the door swing, OR is there a stall that is less accessible but provides greater access than a typical stall? • In accessible stall, are there grab bars behind and on the side wall nearest to the toilet? • Is the toilet seat 17 to 19 inches high? 	
<p>For lavatories:</p> <ul style="list-style-type: none"> • Does at least one lavatory have a 30 inch wide by 48 inch deep clear space in front? • Is the lavatory rim no higher than 34 inches? • IS there at least 29 inches from the floor to the bottom of the lavatory apron (excluding pipes)? • Can the faucet be operated with a closed fist? • Are soap and other dispensers and hand dryers within reach ranges and usable with a closed fist? • Is the mirror mounted with the bottom edge of the reflecting surface 40 inches high or lower? 	

ADDITIONAL INFORMATION:

ADDITIONAL ACCESS

Drinking fountains:

- Is there at least one fountain with clear floor space of at least 30x48 inches in front?
- Is there one fountain with its spout no higher than 36 inches from the ground, and another with a standard height spout?
- Are controls mounted on the front or on the side near the front edge, and operable with one closed fist?
- Is each water fountain cane-detectable (within 27 inches of the floor or protruding into the circulation space less than 4 inches from the wall)

ADDITIONAL INFORMATION:
